

PUBLIC SECTOR

Client Challenges

- Legacy and/or unsupported records management software
- Efficient fulfillment of requests for pickup and delivery
- Identifying available warehouse storage space
- Cumbersome records disposition process
- Organizational records retention schedule management
- Integrating legal holds and citations functionality
- Allocating and processing storage and activity-based billing

Business Value Proposition

- Intuitive interface supporting daily activities such as data entry, data retrieval, records requesting, records check-in/out/transfer, and barcode label printing.
- Robust disposition capabilities including approvals, picklists, and destruction reports; and workflow components designed for records management teams.
- Space management feature shows available and used warehouse space, and provides insight into future facility needs with space usage analysis reporting.
- Advanced records retention functionality supports time, event, and event plus time-based schedules; any schedule changes are automatically inherited by all associated records.
- Optional billing option enables dynamic client/customer configuration and automatically calculates storage and activity-based charges.

Technology Highlights

- True thin client enterprise application supporting all contemporary browsers
- Enterprise Content Management integration
- Barcode and Radio Frequency Identification (RFID) ready
- Available on-premises or in the cloud

Existing Client Implementations

- Texas State Library and Archives
- Library of Virginia & State Records Center
- Missouri State Records Center
- Iowa State Archives and Records Program
- Ulster County
- Montgomery County Records Center
- York County Records Center
- The City of Austin, TX

